<!DOCTYPE html>

<html lang="en">

<head>

    <meta charset="UTF-8">

    <meta name="viewport" content="width=device-width, initial-scale=1.0">

    <title>A Scratch of the Pen</title>

    <link rel="stylesheet" href="./Resources/index.css">

</head>

<body>

    <div class="logo"><img id="logo" src="./Resources/css/the scratch of a pen.png"

            alt="The scratch of a pen writing, editing, and proofreading services" />

    </div>

    <h1> Writing, Editing, and Proofreading Services</h1>

    </div>

    <section class="main-content">

        <div id="services">

            <details>

                <summary>

                    <h2>Academic Editing/APA</h2>

                </summary>

                <ul>

                    <li> Edit and proofread dissertations and other capstone projects for grammar, spelling, and syntax

                    </li>

                    <li> Ensure APA is accurate, current, and properly formatted</li>

                    <li> Cross-reference sources</li>

                    <li> Create a dynamic table of contents</li>

                    <li> Meetings can be arranged via phone, e-mail, or Zoom as we progress through the process</li>

                    <li> A Word doc with Track Changes and Comments will be returned</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Resumes</h2>

                </summary>

                <ul>

                    <li> Format your resume to seamlessly negotiate Applicant Tracking Systems (ATSs)</li>

                    <li> Work together to individualize your resume to stand out to a specific job or field</li>

                    <li> Condense resume to either one page or one page per ten years' experience</li>

                    <li> Maximize use of keywords to align with job description</li>

                    <li> A Word doc with Track Changes and Comments as well as a completed version will be returned upon completion</li>

                    <li> Meetings can be arranged via phone, e-mail, or Zoom as we progress through the process</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Cover Letters</h2>

                </summary>

                <ul>

                    <li> Format your resume to seamlessly negotiate Applicant Tracking Systems (ATSs)</li>

                    <li> Work together to individualize your resume to stand out to a specific job or field</li>

                    <li> Maximize use of keywords to align with job description</li>

                    <li> A Word doc with Track Changes and Comments as well as a completed version will be returned upon completion</li>

                    <li> Meetings can be arranged via phone, e-mail, or Zoom as we progress through the process</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Resumes for Workers Over 50</h2>

                </summary>

                <ul>

                    <li> The job hunt shifts at 40 and changes at 50. Let's take 20 years off your career.</li>

                    <li> Format your resume to seamlessly negotiate Applicant Tracking Systems (ATSs)</li>

                    <li> Individualize your resume to stand out to a specific job or field</li>

                    <li> Maximize use of keywords to align with job description</li>

                    <li> A Word doc with Track Changes and Comments as well as a completed version will be returned upon completion</li>

                    <li> Meetings can be arranged via phone, e-mail, or Zoom as we progress through the process</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Proofreading</h2>

                </summary>

                <ul>

                    <li> Proof for grammar,spelling, syntax, and other accuracies.</li>

                    <li> Academic, fiction, or non-fiction</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Ghost Writing</h2>

                </summary>

                <ul>

                    <li> Details depend on length, depth, and complication of project.</li>

                    <li> Fiction, or non-fiction</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Copywriting</h2>

                </summary>

                <ul>

                    <li> Specialty in justice, correctional, and court products and services, particularly those

                        involving

                        medical services.</li>

                    <li> Branding</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Article Writing</h2>

                </summary>

                <ul>

                    <li> Details depend on length, depth, and complication of project.</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>About</h2>

                </summary>

                <ul>

                    <li> I have been a professional proofreader since 1994, a publishing writer since 2003, and an English and Writing instructor since

                        2009. I have published more than 120 articles, edited more than 200 dissertations or other capstone

                        projects, and have assisted hundreds of students with papers, assignments, interpreting

                        feedback, using Track Changes and every other aspect of the academic writing process.</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Testimonials</h2>

                </summary>

                <ul>

                    <li> Jill</li>

                    <li> Sandy</li>

                    <li> Janica</li>

                    <li> Brandon</li>

                </ul>

            </details>

            <details>

                <summary>

                    <h2>Institutional Contracts Available</h2>

                </summary>

                <ul>

                    <li> Help with papers</li>

                    <li> Proofreading</li>

                    <li> All Writing Center offerings</li>

                </ul>

            </details>

        </div>

        <div class="pic1"><img id="pic1" src="./Resources/css/montage 2.jpg" alt="Montage of people writing" />

        </div>

    </section>

    <h1>Owned and Operated by a Former College Instructor and Graduate School Writing Center Coordinator</h1>

    <div></div>

    <p>All papers will be submitted to an anti-plagiarism website to determine a similarity index, but

        <em><strong>no AI will be used in the editing and proofing process.</em></strong> All work will be conducted

        by a professional writer and academic writing instructor who is an expert in APA formatting with 15 years’

        experience teaching at the college and graduate level and editing capstone projects in university

        writing centers.

    </p>

    <h1>Michael Grohs, Managing Writer and Editor<br>

        Contact: thescratchofapen@gmail.com

    </h1>

</body>

</html>